

Information About the Restructuring Process	
When the Restructuring Process Began	<ul style="list-style-type: none"> <li>The restructuring process began with the promulgation of the January 2001 issue of the Catalog of Nonresident Training Courses (NAVEDTRA 12061). Paper copies of the catalog were mailed to the same commands receiving this letter.</li> <li>The catalog is also available in electronic format at:  <a href="http://www.advancement.cnet.navy.mil">http://www.advancement.cnet.navy.mil</a> </li> </ul> <p><b>NOTE: It is VITAL that commands maintain a current copy of the Catalog of Nonresident Training Courses (NAVEDTRA 12061)</b></p>
How the Process Will Be Gradually Restructured	<p>As courses run out of stock, they will be removed from the supply system and shifted to NETPDTC. At that time, NETPDTC will become the ONLY source for these courses.</p> <ul style="list-style-type: none"> <li><u>Unclassified Courses.</u> <b>Students</b> will enroll themselves by name and SSN at NETPDTC. Enrollments may be via the Internet, e-mail, regular mail, telephone, or FAX. NETPDTC will register student, ship courses, grade assignments, and report scores.</li> <li><u>Classified Courses.</u> <b>Commands</b> will enroll students by name and SSN via naval message or Internet. NETPDTC will register student, ship courses, grade assignments, and report scores.</li> </ul> <p><b>See the Catalog of Nonresident Training Courses to determine Central Enrollment availability dates.</b></p>
What Commands Should Do During The Restructure Phase-In Period	<ul style="list-style-type: none"> <li>Continue to administer courses that are available from onboard stock or are still available in the supply system.</li> <li>Continue to order courses that are available in the supply system.</li> <li>Ensure your ESOs and Training Officers are involved in this new process.</li> <li>Assist your personnel in enrolling in courses that are available only at NETPDTC.</li> <li>Counsel your personnel about how the restructuring process will change the manner in which they obtain courses.</li> <li>Be alert for notices and updates posted by NETPDTC about the new process.</li> </ul>
When The Restructure Will Be Completed	<p>When all courses have been removed from the supply system and are available for enrollment here at NETPDTC. It is anticipated that this should occur in early CY2002.</p>

<b>How The Restructure Will Affect The Procurement of Courses for Purposes Other Than Individual Enrollment</b>	<ul style="list-style-type: none"> <li>• Once courses are removed from the supply system, commands will no longer be required to order and administer courses to command personnel.</li> <li>• Commands who desire to obtain courses for purposes other than individual enrollments, such as libraries, curriculum references, etc., may download courses from the below Internet site. Paper copies of courses for purposes other than individual enrollment may be purchased through the Document Automation Production Service (DAPS) in Pensacola, FL.</li> <li>• Questions about procuring courses for purposes other than individual enrollment should be directed to Mr. Don Ward. Mr. Ward may be reached at (850) 452-1685, (DSN 922-1685), or e-mail: don.ward@cnet.navy.mil</li> </ul>
<b>How Specific Details About Registration, Enrollment, and Grading Procedures will be Disseminated</b>	<ul style="list-style-type: none"> <li>• Web site: <a href="http://www.advancement.cnet.navy.mil">http://www.advancement.cnet.navy.mil</a></li> <li>• The Catalog of Nonresident Training Courses (NAVEDTRA 12061)</li> <li>• Message</li> <li>• Mail</li> <li>• SALTS</li> </ul>